

To: The Honorable Mayor and City Council

From: Ruby C. Johnson, Purchasing Director



Date: June 25, 2013

RE: **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE SELECTION OF METRO EXPRESS, INC., AS THE TOP RANKED CONTRACTOR FOR THE PROVISION AND PLACEMENT OF HOT-MIXED ASPHALT AS APPROVED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR RESURFACING STREETS, ALLEYWAYS AND OTHER PUBLIC RIGHTS-OF-WAY, IN ACCORDANCE WITH THE TERMS, CONDITIONS, AND SPECIFICATIONS CONTAINED IN THE INVITATION FOR BID NO. 25-12-13 ASPHALT LAID IN PLACE, AT A COST NOT TO EXCEED THREE HUNDRED THOUSAND DOLLARS (\$300,000.00), AND FURTHER AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS FOR THE PROVISION OF THE STATED SERVICES ON AN AS NEEDED, WHEN NEEDED BASIS; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

RECOMMENDATION

Staff is recommending that the Mayor and Council authorize the award of IFB No. 25-12-13 to Metro Express, Inc to provide the City with Asphalt Laid-in-Place Services for the Public Works Department for an amount not to exceed \$300,000.00.

BACKGROUND

The Public Works Department utilizes this service to pave roads throughout the City. While specific locations were identified, additional funds were added to the contract to cover additional locations if needed.

Funding for this service comes from the Transportation Gas Tax Fund.

On April 11, 2013 the City issued IFB No. 25-12-13. Eight (8) responses were received; Metro Express, Inc emerged as the lowest successful Bidder.

It is respectfully requested that the City Council authorizes the City Manager to move forward to award this contract and issue purchase orders as needed to Metro Express, Inc.

ATTACHMENTS

Resolution

Bid Tabulation

Proposal

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE SELECTION OF METRO EXPRESS, INC., AS THE TOP RANKED CONTRACTOR FOR THE PROVISION AND PLACEMENT OF HOT-MIXED ASPHALT AS APPROVED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR RESURFACING STREETS, ALLEYWAYS AND OTHER PUBLIC RIGHTS-OF-WAY, IN ACCORDANCE WITH THE TERMS, CONDITIONS, AND SPECIFICATIONS CONTAINED IN THE INVITATION FOR BID NO. 25-12-13 ASPHALT LAID IN PLACE, AT A COST NOT TO EXCEED THREE HUNDRED THOUSAND DOLLARS (\$300,000.00), AND FURTHER AUTHORIZING THE CITY MANAGER TO ISSUE PURCHASE ORDERS FOR THE PROVISION OF THE STATED SERVICES ON AN AS NEEDED, WHEN NEEDED BASIS; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, on April 9, 2013, the City of North Miami ("City") advertised *Invitation For Bid IFB No. 25-12-13 Asphalt Laid In Place* ("IFB") to establish a source of labor, supervision, materials, equipment, tools and services necessary for asphalt laid-in-place at various locations throughout the City on an as needed, when needed basis, in accordance with the terms, conditions, and specifications contained in the IFB ("Services"); and

WHEREAS, Metro Express, Inc. ("Contractor"), timely submitted its bid and was evaluated by City administration as the lowest responsive, responsible bidder whose bid, qualifications and references demonstrated to be the most advantageous to the City in the procurement of Services; and

WHEREAS, the Contractor has expressed its capability, expertise and willingness to perform the Services pursuant to IFB requirements, for a term of one (1) year with the option to renew by the City for an additional four (4) years, on a year-by-year basis; and

WHEREAS, the Mayor and City Council have determined that it is in the City's best interests to approve the selection of Contractor and authorize the City Manager to issue purchase orders for the provision of Services on an as needed, when needed basis.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. **Approval of Selection and Authority of City Manager.** The Mayor and City Council of the City of North Miami, Florida, hereby approve the selection of Metro Express, Inc., as the top ranked contractor for the provision and placement of hot-mixed asphalt as approved by the Florida Department of Transportation for resurfacing streets, alleyways and other public rights-of-way, in accordance with the terms, conditions, and specifications contained in the *Invitation for Bid No. 25-12-13 Asphalt Laid in Place*, at a cost not to exceed Three Hundred Thousand Dollars (\$300,000.00), and further authorize the City Manager to issue purchase orders for the provision of the stated services on an as needed, when needed basis.

Section 2. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this _____ day of June, 2013.

LUCIE M. TONDREAU
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

REGINE M. MONESTIME
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Lucie M. Tondreau

_____ (Yes) _____ (No)

Vice Mayor Marie Erlande Steril

_____ (Yes) _____ (No)

Councilperson Scott Galvin

_____ (Yes) _____ (No)

Councilperson Carol F. Keys, Esq.

_____ (Yes) _____ (No)

Councilperson Philippe Bien-Aime

_____ (Yes) _____ (No)

Forms Submittals Status

Schedule Council Meeting: Tuesday, June 25, 2013

**BID SUBMITTAL FOR:
ASPHALT LAID-IN-PLACE
25-12-13**

FEIN NO. : 615-017111101711

(Bidder Federal Employer Identification Number) If none, Bidder Social Security Number.

- ☐ **LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, a "local business" is a business located within the limits of City of North Miami that conforms with the provisions of Section 4.62 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. Place a check here only if affirming Bidder meets requirements for Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Local Preference.**

OR

- ☐ **WORKFORCE LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City. Place a check here only if affirming Bidder meets the requirements for workforce Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Workforce Local Preference.**

OR

- ☐ **SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractor who are physically located within the City of North Miami. (Must complete forms A-3a Statement of Intent & A-3b Participation Schedule.) Place a check here only if affirming Bidder meets the requirements for Subcontractor Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Subcontractor Local Preference.**

All referenced forms can be found on the City's website at:
<http://northmiamifl.gov/departments/purchasing/forms.aspx>

The undersigned Bidder certifies that this Bid is submitted in accordance with the Bid specifications and conditions governing this Bid, and that the Bidder will accept any award(s) made to him as a result of this Bid.

FIRM NAME: Metro Express Inc

STREET ADDRESS 9442 N.W 109 St

CITY/STATE/ZIP CODE Medley, FL 33178

TELEPHONE NO. 305-885-1330 FAX NO. 305-885-1327

E-MAIL Delo@metroexpresscorp.com

By signing this document the Bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

AUTHORIZED SIGNATURE Delo A. Trasobares Date 6/10/13
PERSON AUTHORIZED TO ENTER INTO CONTRACTUAL AGREEMENT

PRINT NAME OF AFFIANT Delo A. Trasobares

TITLE OF OFFICER President

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER TO BE BOUND BY THE TERMS OF ITS Bid. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE Bid NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY Bid THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF

ATTACHMENT A BID FORM

The prices listed in the Bid form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc, as necessary to ensure proper delivery of services and product requested by the City of North Miami.

ASPHALT LAID-IN-PLACE SITES

NO.	SITE/ LOCATION	SQUARE FEET	TONS	PRICE
1.)	ON NE 121 ST FROM NE 2 TO N MIAMI AVE	27,300	182	22,568.00
2.)	ON NE 120 ST FROM NE 2 TO 121 ST	17,955	120	14,880.00
3.)	ON NE 131 ST FROM NE 2 AVE TO N MIAMI AVE.	25,520	170	21,080.00
4.)	ON NE 7 AVE FROM 124 ST TO W DIXIE.	24,200	165	20,460.00
5.)	ON NW 131 ST FROM NW 2 AVE TO NW 7 AVE.	58,250	390	48,360.00
6.)	ON NE 133 ST FROM 14 AVE TO NE135 ST	22,000	146	18,104.00
7.)	ON NE 129 ST FROM NE 6 AVE TO W DIXIE.	66,000	440	54,560.00
8.)	ON NE 131 ST FROM NE 6 AVE TO GRIFFING.	56,640	380	47,120.00
9.)	ON NE130 ST FROM 6 AVE TO W DIXIE.	27,170	180	22,320.00
Grand Total:		325,035	2173	269,452.00
Indicate % discount for credit card payments (See Section 2.35):				0 %

Indicate if your Bid will be participating in the City's Visa Purchasing Card program: Yes ☐ No ☒

In the event that more locations are determines necessary the City may require the Awarded Bidder to maintain additional areas within the City at a unit cost comparable to those sites under contract, provide quote in the chart provided below:

Asphalt Laid In Place				
Item #	Description	Est. Qty	Unit	Price
1	Hot mix asphalt (types S-3 mix) inclusive of all work, labor, material (i.e. pavement markings, RPMs, tack, etc...), equipment required by of this bid to ensure job is complete and acceptable to the City	2000 Tons	Per Ton	\$ 127.00
2	1" Milling (including all equipment, labor, and removal)	10,000 Sq	Sq	\$ 2.00
Grand Total:				\$ 268,000.00



The below individual is authorized to sign on behalf of company submitting the Bid. Bids must be signed by Official authorized to bind the provider to its provisions for at least a period of 90 days.

Dale A. Trubares
Signature

5/17/13
Date

Dale A. Trubares
Name (Type or Print)
Metro Express Inc.

President
Title (Type or Print)